



**City Council
Pre-Agenda/Regular Meeting Minutes
Monday
August 14, 2017 @ 6:00 pm
Trinity City Hall Annex**

Council members Present: Gene Byerly, Jack Carico, Tommy Johnson, Steve Lawing and Don Payne.

Member Absent: Mayor Jesse Hill. **Council member:** Jack Carico

Others Present: City Manager, Debbie Hinson; City Attorney, Bob Wilhoit; Public Works Director/Stormwater Administrator, Rich Baker; Planning Director, Marc Allred, Assistant Finance Officer, Lisa Beam; Assistant City Clerk, Annette deRuyter; Office Assistant, Darien Comer and other interested parties.

▪ **Call to Order; Welcome Guests and Visitors**

Mayor Pro-Tempore Payne called the meeting to order at 6:03 p.m. and welcomed and thanked those present for coming.

▪ **Pledge of Allegiance and Invocation**

Mayor Pro-Tempore Payne led the Pledge of Allegiance and gave the Invocation.

▪ **Review, Amend if needed, and Approve Proposed Regular Meeting Agenda**

Manager Hinson asked Council to amend the Agenda to add Item 1C to the Consent Agenda. This item is to consider Approval of the appointment of an Economic Development Commission representative.

A motion was made by Council member Johnson to approve the changes to the Agenda. The motion was seconded by Council member Byerly and approved with a vote of 4 ayes and 0 nays with Council member Carico being absent.

A motion was made by Council member Lawing to approve the Agenda as amended. The motion was seconded by Council member Byerly and approved with a vote of 4 ayes and 0 nays with Council member Carico being absent.

Regular Meeting Begins Here:

I. Standing Report

A. Turnpike Industrial Park

Mr. Baker gave a brief update on the Industrial Park informing Council that the final electrical inspection should be soon.

B. Update on Jowat

Mr. Baker updated Council on the Jowat project. Jowat has invested in a 5-million-dollar expansion. The Stormwater pond construction has begun.

II. Public Comment Period

None

III. Consideration of Consent Agenda: These items are considered routine, non-controversial and are considered and approved by motion, second, and vote.

1. Approval of the Minutes for the June 12, 2017 City Council Meeting Minutes.

Mayor Pro-Tempore Payne opened this Item and called for approval, changes, or denial.

A motion was made by Council member Lawing to approve the minutes as presented. The motion was seconded by Council member Johnson and approved unanimously with a vote of 4 ayes and 0 nays with Council member Carico absent.

C. Approve Appointment of an Economic Development Representative.

Mayor Pro-Tempore Payne opened this Item for discussion.

After discussion between Council members *a motion was made by Council member Byerly to allow Manager Hinson to appointment someone to represent the City of Trinity. The motion was seconded by Council member Lawing and approved with a vote of 4 ayes and 0 nays with Council member Carico absent.*

IV. Public Hearings

2. Text Amendment Defining City Ownership of New Subdivision Streets

Mr. Baker discussed with Council the text amendment defining when the City takes ownership of new subdivision streets. The amendment reads as follows:

Upon signing of Final Plat, effective August 14, 2017 any streets constructed, inspected and approved by the City of Trinity to meet the minimum standards set forth in the most recent edition of “Minimum Construction Standards for Subdivision Streets”

Prior to Council discussion concerning the item addressed by Mr. Baker, a resident asked to speak now.

Susan Marsh, 4848 Tony Dr.: Ms. Marsh discussed the following items:

Sewer installation that took place in Trinity Heights and the damage caused by the construction. She commented on the patching of the streets and the damage she felt that was not repaired properly comparing the repairs to the street conditions in Steeplegate.

Ms. Marsh was advised that there was no sewer in Steeplegate except is a small portion of the development and the streets located there are city streets. The streets in the Trinity Heights subdivision are NCDOT streets which means the City does not maintain these streets. When the sewer was installed, the repairs made because of the sewer installation were completed and approved according to NCDOT standards.

The next item Ms. Marsh discussed was the easement acquired by the City for sewer construction. It was her opinion the easement looked like a road, the grass planted during the replacement was not of like kind prior to installation and did not meet her satisfaction. She discussed the French Drains and felt that they were nothing more than a place for mosquitos.

After a brief discussion between Council members, Mr. Baker, and Manager Hinson, Ms. Marsh was asked to provide her telephone number for further contact by the Manager and Mr. Baker.

Mayor Pro-Tempore Payne closed the Public Hearing on Item # 2.

With no one speaking for or against the text amendment defining ownership of new subdivision streets, and no further Council discussion, ***Council member Lawing made a motion to approve the text amendment as presented. The motion was seconded by Council member Byerly and approved unanimously 4 ayes and 0 nays with Council member Carico absent.***

3. Text Amendment Changes to Nonconforming Ordinance.

Mayor Pro-Tempore Payne opened this item and asked Planning Director Allred to address this request with Council.

Mr. Allred reviewed page 9-1 that reflects the changes highlighted in red. (Attachment 1)

Mayor Pro-Tempore Payne opened the Public Hearing. With no one speaking for or against the text amendment concerning changes to the nonconforming Ordinance, and no further Council discussion, ***Council member Lawing made a motion to approve the text amendment as presented. The motion was seconded by Council member Johnson and approved unanimously 4 ayes and 0 nays with Council member Carico absent.***

4. Text Amendment to the Zoning Ordinance Concerning Signs in Right-of-Way.

Mayor Pro-Tempore Payne opened this item and asked Planning Director Allred to address this request with Council.

Mr. Allred reviewed the information that reflects the changes highlighted in red. (Attachment 2)

Mayor Pro-Tempore Payne opened the Public Hearing. With no one speaking for or against the text amendment concerning changes to the Zoning Ordinance addressing changes to Signs located in the Right-of-Way, and no further Council discussion, ***Council member Lawing made a motion to approve the text amendment as presented. The motion was seconded by Council member Johnson and approved unanimously 4 ayes and 0 nays with Council member Carico absent.***

V. New Business

5. Code Enforcement Report and Permits Report

Mr. Allred reviewed the Code Enforcement and Permit Report sharing the following information:

- 9 cases have been opened and 11 cases have been closed.
- 6 permits were issued in May for a total of 26 for the year.

VI. Business from City Manager and Staff

Manager Hinson discussed with Council the possibility of a one-time donation to the Trinity Museum. After discussion, Council members asked that this item be discussed at the September 11, 2017 Meeting.

Manager Hinson discussed with Council that the Friends of Trinity have asked if the City of Trinity could join them this year for Christmas in Trinity Event.

City Council members agreed to work with the Friends of Trinity and allow staff members to act as a committee in a joint effort on this program with the City to explore venue options and food for this event.

Assistant City Clerk, Annette deRuyter asked Council and residents present about the roadside clean-up in honor of Jacob Carroll. The pick-up date will be Friday, August 25, 2017 at 9:00 am.

VII. Business from Mayor and Council

Mayor Pro Tempore Payne thanked staff for their dedication and hard work for the city.

VIII. Adjournment

With no other business to discuss, ***a motion was made by Council member Lawing to adjourn the August 14, 2017 meeting at 6:50 pm. The motion was seconded by Council member Byerly and approved unanimously with a vote of 4 ayes and 0 nays with Council member Carico absent.***